



Sukhdeo Sahay-Madheshwar Sahay Degree College

(An Unit of IBS Foundation, New Delhi)

AISHE Code No.- C- 42769

ESTD:- 2010

(An Affiliated Unit of N.P. University, Medininagar with Excellent Faculty)

Email : tarhasi.college@rediffmail.com

Website : www.ssmsdc.org

Tarhasi, Palamu, Jharkhand - 822118

Ph. - 094311-01975

083407-82435

Ref. SSMSDC/22/24

IQAC CELL COMMITTEE

Date 08/01/2024

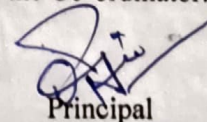
For Grading and Assessment of S.S.M.S.Degree College, Tarhasi, Palamu by N.A.A.C. the Internal Quality Assurance Cell (I.Q.A.C) in being constituted with the following members :

- | | |
|--|----------------|
| 1. Sri Prabhakar Ojha, Prof. In-charge | - Chairman |
| 2. Sri O.P.Mishra, HOD, Hindi | - Member |
| 3. Sri Raj Kumar, HOD, Sociology | - Member |
| 4. Sri Bajrang Kumar Gupta, HOD, Economics | - Member |
| 5. MS Neha Kumari, HOD, Psychology | - Member |
| 6. Smt. Swati Sahay, English | - Member |
| 7. Sri Anmol Raj, Economics | - Co-ordinator |

The tenure of the committee will be for a period of three years from the date of notification & will continue till a new committee is constituted after expire of tenure.

Term of Reference :-

- 1) The Committee will prepare the Self Study Report (S.S.R) for assessment of College by NAAC.
- 2) All templates as per Guidelines of NAAC will be prepared.
- 3) The College achievement data will be upgraded by the Committee/Cell.
- 4) Re-Constitution of all Committee as per U.G.C. guidelines will be monitored by the Cell.
- 5) All other works related to assessment of the College.
- 6) The record keeping, register and file maintenance will be done by the Co-ordinator.
- 7) Any other responsibility as entrusted by Principal.


Principal

S.S.M.S.Degree College
Tarhasi, Palamu

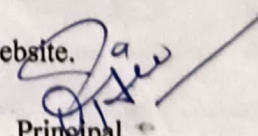
Memo No. SSMSDC/...../2023, Date.....

Copy to - 1. All Members Concerned

2. All Head of the Department.

3. Notice Board of the College.

4. In-charge, College website with a request to upload on the website.


Principal

S.S.M.S.Degree College
Tarhasi, Palamu

Prof.Incharge
Sukhdeo Sahay Madheshwar Sahay
Degree College
Tarhasi, Palamu

City office - Sahay sadan, Beside Circuit House, Medininagar - 822101 (Palamu)



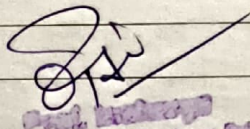
Scanned with OKEN Scanner

I.G.A.C Meeting Register.

It is Certified that there are total 32 no. of Pages
in this register.

This Register was started from 10-02-24 TO

A. Ry
I.G.A.C
(Co-ordinator)


P. S. Srinivas
Assistant Deputy Commissioner of Police
Regional Police
Tirunelveli, Palamallu



Sukhdeo Sahay-Madheshwar Sahay Degree College

ESTD:- 2010

(An Unit of IBS Foundation, New Delhi)
(An Affiliated Unit of N.P. University, Medininagar with Excellent Faculty)
Email : tarhasi.college@rediffmail.com
Website : www.ssmsdc.org

AISHE Code No.- C- 42769

Tarhasi, Palamu, Jharkhand - 822118

Ph. - 084311-01975
083407-82435

Ref.

Date 02/02/2024

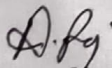
Notice for IQAC Meeting

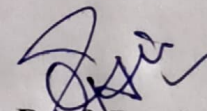
This is to inform that the 1st Internal Quality Assurance Cell Meeting of our College is being conducted on **10.02.2024** at **10:50 AM** in the **IQAC Cell Room**.

The Agenda for Meeting is below

1. Review of the minutes of the last meeting.
2. Opening Science Department.
3. Opening Post Graduate Department and Courses.
4. Development of Sports.
5. Appointment of faculty members and construction of laboratories.
6. Gardening in the campus.
7. Construction of two separate hall on the first floor.
8. Departmental Seminars and Workshops.

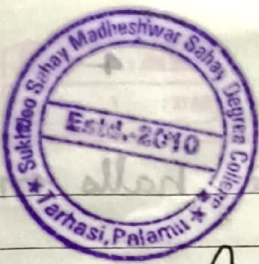
You are kindly requested to confirm your presence as it will help us to make further arrangements.


Co-ordinator
IQAC


Prof. In-charge

City Office : Sahay Sadan, Reside Circuit House, Medininagar - 822101 (Palamu)





Meeting No. 001

A meeting of the IQAC, SSMS Degree College Tahasi was held on 20/02/2024 with the members undersigned in the office of the Principal:

1. Sri Prabhakar Ojha, Prof. In-charge Chairman *Sri*
2. Sri O P Mishra, HOD Hindi Member *Mishra*
3. Sri Raj Kumar, HOD, Sociology " *Raj*
4. Sri Baisang Kr. Gupta, HOD, Economics " *Gupta*
5. Mrs. Neha Kumari, HOD, Psychology " *Neha*
6. Smt Swati Sahay, HOD, English " *Swati Sahay*
7. Sri Anmol Raj, ~~English~~ ^{Economics} Coordinator *A.R.*
- 8.
- 9.
- 10.

The Prof.-In-Charge and ~~Chairman~~ Chairman, IQAC Prof. Sri Prabhakar Ojha presided over the meeting. He presented a short welcome speech and handed over the agenda sheet to the new coordinator of the I.Q.A.C. Prof. Sri Anmol Raj who read out the agenda to the members as follows:

Agenda.

- 1) A brief report of the decisions taken in the last meeting.
- 2) Opening science departments as per the recommendations of NAAC.
- 3) Opening post graduate departments and courses.
- 4) Development of sports.
- 5) Appointment of faculties construction of laboratories for sciences.
- 6) Gardening in the campus.

7) Construction of two separate halls on the first floor.

8) Departmental seminars and workshops.

Resolutions of the meeting.

1) A brief report on the workings of the decisions taken in the last meeting was read out.

2) It was decided that under graduate programmes will be started after opening of science departments in light of the recommendations of the NAAC. It was unanimously supported and appraised.

3) It was agreed upon that post-graduation courses in the existing departments will help students in their further studies therefore, preparations will be introduced for this purpose.

4) Development of sports activities was proposed and accepted wholeheartedly and unanimously. It was decided to start preparations of the annual sports meet 2024.

5) It was agreed upon that appointments of faculty members in various departments of science faculty will be made through appropriate screening process. Additionally, a science laboratory fitted with apparatus will be constructed.

6) It was decided to develop a lush green area within the campus of the college with students' participation through various clubs and committees.

7) Construction of two halls for miscellaneous purposes was proposed and it was unanimously approved by all the members.

8) Each department, it was decided, will conduct seminars and workshops and talks for making learning more participatory in nature.

Thus, the meeting came to an end and a vote of thanks was extended by the coordinator Sri Anmol Raj.



Am

Sri

Sukhdeo Sahay Madheshwar Sahay Degree College
Terhaz, Palamu

Action Taken Report of the Meeting dated 10/02/2024.

1. Minutes of the previous meeting was reviewed and adopted by the members.
2. An empowered group of teachers was formed to deliberate on affiliation process of UG science courses.
3. An empowered group of HODs was formed to deliberate on upgradation of existing departments for post graduate courses.
4. Annual Sports meet was organised under the incharge Sri Anarnath Gupta.
5. Recruitment notification for various positions was advertised and tender notice for construction of library, laboratories was also served.
6. More than 200 various plant species were planted in the campus.
7. Two seperate multipurpose halls were constructed.
8. A report on departmental seminars was submitted by each department.



ESTD:- 2010

Sukhdeo Sahay-Madheshwar Sahay Degree College

(An Unit of IBS Foundation, New Delhi)

(An Affiliated Unit of N.P. University, Medinipur with Excellent Faculty)

Email : tarhasi.college@rediffmail.com

Website : www.ssmsdc.org

Tarhasi, Palamu, Jharkhand - 822118

AISHE Code No.- C- 42769

Ph. - 094311-01975
083407-82435

Ref.

Date 25-04-2024

Notice for IQAC Meeting

This is to inform that the 2nd Internal Quality Assurance Cell Meeting of our College is being conducted on **02.05.2024** at **11:30 AM** in the IQAC Cell Room.

The Agenda for Meeting is below

1. Review of the minutes of the first meeting.
2. Building classrooms on the first floor of the new block.
3. Discussion with the NSS Co-ordinator
4. Making profiles of seminars and workshops.
5. Analysis of low attendance in the last month.
6. Allumini Committee register to be updated by Arun





Sukhdeo Sahay-Madheshwar Sahay Degree College

ESTD:- 2010

(An Unit of IBS Foundation, New Delhi)
(An Affiliated Unit of N.P. University, Medininagar with Excellent Faculty)
Email : tarhasi.college@rediffmail.com
Website : www.ssmsdc.org

AISHE Code No.- C- 42769

Ph. - 094311-01975
083407-82436

Tarhasi, Palamu, Jharkhand - 822118

Ref.

Date 25-04-2024

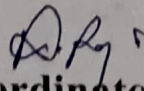
Notice for IQAC Meeting

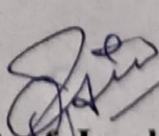
This is to inform that the 2nd Internal Quality Assurance Cell Meeting of our College is being conducted on **02.05.2024** at **11:30 AM** in the **IQAC Cell Room**.

The Agenda for Meeting is below

1. Review of the minutes of the first meeting.
2. Building classrooms on the first floor of the new block.
3. Discussion with the NSS Co-ordinator
4. Making profiles of seminars and workshops.
5. Analysis of low attendance in the last month.
6. Allumini Committee register to be updated by Arun Kumar Tiwari.
7. Constitution of Anti Ragging Cell and Women Safety Cell.
8. Replacement of old parking shade with new one.

You are kindly requested to confirm your presence as it will help us to make further arrangements.


Co-ordinator
IQAC


Prof. In-charge

City Office : Sahay Sadan, Reside Circuit House, Medininagar - 822101 (Palamu)





IQAC Meeting No. 02. Proceedings

A meeting of the IQAC of the College was held under the chairmanship of the Prof. in charge Sri Prabhakar Gha in the IQAC room at 11:30 AM on 02-05-2024. The following members were present:

- | | | |
|--|--------------|--|
| 1. Sri Prabhakar Gha, Prof. In-charge | Chairman | |
| 2. Sri O P Mishra HOD, Hindi | Member | |
| 3. Sri Raj Kumar HOD Sociology | " | |
| 4. Sri Baisang Kumar Gupta HOD Economics | " | |
| 5. Mrs. Neha Kumari HOD, Psychology | " | |
| 6. Smt. Swati Sahay, HOD English | " | |
| 7. Sri Anmol Raj, Asst. Prof. Economics | Co-ordinator | |
| 8. | | |
| 9. | | |
| 10. | | |

The Coordinator IQAC, Sri Anmol Raj presided over the meeting. At the very outset he welcomed all the members and read out the agenda as notified earlier. The deliberations took place as follows:

- 1) A brief follow up of the developments of the resolutions made in the last meeting.
- 2) It was proposed to build up classrooms on the first floor of the newly built block of the college. The proposal was approved with claps.
- 3) A thorough discussion was held with the NSS in charge regarding the certificates and medals won by the college students at

various levels of competitions.

4.) A proposal was put forward and adopted to construct profiles of all the seminars and workshops held in the campus.

5.) Concerns were expressed regarding poor attendances of students in the last month. The reasons were analysed and it was agreed to hold a parent-teacher meet.

6.) The Chairman proposed that the Alumni Committee Register to be maintained and updated by Prof. Sai Arun Kumar Tiwari. He expressed his willingness and was congratulated by all the members.

7.) Two separate cells namely Anti Ragging Cell and Women Safety Cell were proposed to be constituted in the campus. It was unanimously accepted to constitute both the cells.

8.) The old parking shade of the campus has been found unsafe and therefore it was decided to be replaced.

Thus, the meeting came to an end and the coordinator Prof. Sai Anmol Raj extended the vote of thanks.



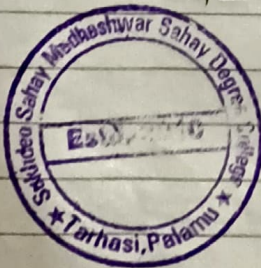
D.H.

[Signature]

Action Taken Report of the Meeting dated 02/05/2024 is as follows:

1. The minutes of the last meeting was reviewed and adopted.
2. New classrooms were constructed and furnished with furnitures and installations.
3. Profiles of all the seminars and workshops were constructed by the departments.
4. A parent - teachers meet was organised and absenteeism was properly addressed.
5. the Alumni Association register was updated by Sri Arun Kumar Towary.
6. The Anti Ragging Cell and the Women's Safety Cell were constituted and made functional.
7. The old parking shade was repaired.

AH



[Signature]

Prof. Incharge
Sukhdeo Sahay Madhashwar Sahay
Degree College
Tarhasi, Palamau



Sukhdeo Sahay-Madheshwar Sahay Degree College

ESTD:- 2010

(An Unit of IBS Foundation, New Delhi)
(An Affiliated Unit of N.P. University, Medininagar with Excellent Faculty)
Email : tarhasi.college@rediffmail.com
Website : www.ssmsdc.org

AISHE Code No.- C- 42769

Tarhasi, Palamu, Jharkhand - 822118

Ph. - 084311-01975
083407-82435

Ref.

Date 27/06/2024

Notice for IQAC Meeting

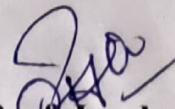
This is to inform that the 3rd Internal Quality Assurance Cell Meeting of our College is being conducted on **15.07.2024** at **11:30 AM** in the **IQAC Cell Room**.

The Agenda for Meeting is below

1. Review of the minutes of the last meeting.
2. Safe disposal of sanitary napkins by incinerator.
3. Internship program related discussion.
4. Installation of white interactive smart board in class room.
5. Shifting departments of Geography & Psychology on the first floor.
6. A new digital podium for the seminar hall.
7. Discussion on students performance.
8. Timely approval of the seminar schedules by the college.

You are kindly requested to confirm your presence as it will help us to make further arrangements.


Co-ordinator
IQAC

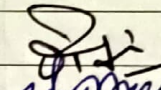
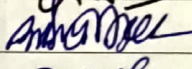
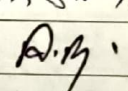

Prof. In-charge

City Office : Sahay Sadan, Reside Circuit House, Medininagar - 822101 (Palamu)



Proceedings of the Meeting No. 03 of the IQAC

A meeting of the IQAC of the college was organised in the IQAC room of the college under the chairpersonship of the Prof. In Charge Sri Prabhakar Ojha at 11:30 AM on 15/07/2024 wherein the following members were present:

1. Sri Prabhakar Ojha Prof. In-charge Chairman 
2. Sri O.P. Mishra HOD Hindi Member 
3. Sri Raj Kumar HOD Sociology "
4. Sri Baisang Kumar Gupta HOD Economics "
5. Mrs. Nisha Kumari HOD Psychology "
6. Mrs. Swati Sahay HOD English "
7. Sri Anmol Raj Asst. Prof., Economics Co-ordinator 
- 8.
- 9.
- 10.

The Coordinator of the IQAC Asst. Prof. Sri Anmol Raj welcomed the members.

1) At the outset the minutes of the last meeting dated 02/05/2024 was read aloud and approved.

2) The proposal of installing an incinerator for safe disposal of the sanitary napkins in the vicinity of the girl's common room was discussed and adopted.

3) A long discussion was moderated by the coordinator Sri Anmol Raj on the internship programme through which the students of two departments viz. the

Deptt. of Economics and the Deptt. of Commerce were listed up to be deployed at the India Post Payments Bank at its Daltongarh branch.

4.) Application of ICT tools in teaching was discussed with the proposal of developing a digital classroom with a white interactive smart board. This proposal was immediately approved to be placed before the governing body of the college.

5.) Shifting the Department of Geography and the Department of Psychology on the first floor from the ground floor was discussed and approved by the members.

6.) Replacement of the old podium in the seminar hall with a state of the art digital podium was discussed and was unanimously approved by the members of the Coll.

7.) Student Students' performance and statement reports of the last academic year of the UG courses were discussed. The Chairman and Prof. Incharge acclaimed the efforts of the faculty members.

8.) It was proposed that the departmental seminars and activities like talks and workshops will require a timely earlier approval by the college administration for reimbursement of the expenses incurred.



ACTION TAKEN REPORT

The Action Taken Report of the resolutions made in the meeting dated 15/07/2024 is as follows:

1. An incinerator for safe disposal of sanitary napkins was installed near the girls' common room.
2. An internship programme with the India Post Payments Bank was organised taking students of commerce and economics.
3. White interactive boards were installed in the classrooms.
4. The department of Geography and the department of psychology were shifted to the first floor.
5. Old podiums were replaced with the new digital ones.
6. Students' performance was reinforced with medals.
7. Seminars and co-curricular activities were approved timely.



Ah.

Prof. Incharge
Sukhdeo Sahay Madheshwar Sahay
Degree College
Tarhasi, Palamu



ESTD:- 2010

Sukhdeo Sahay-Madheshwar Sahay Degree College

(An Unit of IBS Foundation, New Delhi)

AISHE Code No.- C- 42769

(An Affiliated Unit of N.P. University, Medininagar with Excellent Faculty)

Email : tarhasi.college@rediffmail.com

Website : www.ssmsdc.org

Ph. - 094311-01975

083407-82435

Tarhasi, Palamu, Jharkhand - 822118

Ref.

Date 18/09/2024

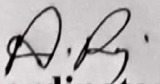
Notice for IQAC Meeting

This is to inform that the 4th Internal Quality Assurance Cell Meeting of our College is being conducted on **23.09.2024** at **11:30 AM** in the **IQAC Cell Room**.

The Agenda for Meeting is below

1. Review of the minutes of the 3rd meeting.
2. Two separate parkings for two & four vehicles.
3. Shifting library to the ground floor for CWSN students.
4. Discussion with the N.S.S Co-ordinator about students participation.
5. Discussion with the Admission In-charge and the Controller of Examinations regarding commencement of admission.

You are kindly requested to confirm your presence as it will help us to make further arrangements.


Co-ordinator
IQAC

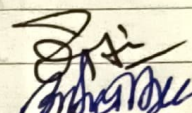
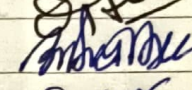
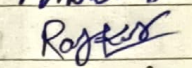
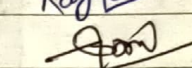
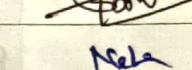
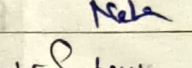
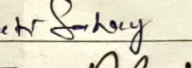

Prof. In-charge

City Office : Sahay Sadan, Reside Circuit House, Medininagar - 822101 (Palamu)



Meeting No. 04.

A meeting of the IQAC of the College was held under the chairpersonship of the Prof. In Charge Sri Prabhakar Ojha in the cell room of the college at 11:30 AM on 23-09-2024. The following members of the cell were present.

1. Sri Prabhakar Ojha, Prof. In-charge, Chairman 
2. Sri O P Mishra HOD, Hindi member 
3. Sri Raj Kumar HOD Sociology " 
4. Sri Baysang Kumar Gupta HOD Economics " 
5. Mrs. Neha Kumari HOD Psychology " 
6. Mrs. Swati Sahay HOD English " 
7. Sri Anmol Raj, Asst. Prof. Economics Co-ordinator 
- 8.
- 9.
- 10.

Resolutions of the meeting

The coordinator ~~Sri~~ Sri Anmol Raj started the meeting with a welcome note. He read out loud the agenda to the members as notified earlier.

1.) The minutes of the 3rd meeting was read and approved.

2.) The proposal of developing two separate parking zones for two wheelers and four wheelers separately was discussed. It was approved by the members.

3.) Considering the needs of CWSN/divyang students the proposal to shift the library from the first floor to the ground floor was put forward and discussed. It was decided to shift the library on and also to

21

16

build a ramp close to the library area to make it more accessible. This proposal was approved.

4.) There was a long discussion with the NSS Officers regarding increasing the students participation in the cleanliness activities.

5.) A detailed discussion with the Admission Incharge and the Controller of Examinations was held regarding the following issues:

a.) Commencement of admission for the session 2024-28;

b.) technicalities related to the registration of the newly inducted students.

The meeting ended with the vote of thanks read by the coordinator Prof. Anmol Raj who thanked the members and the Chairperson.

Prof. Incharge
Sukdeo Sahay Madheshwar Sahay Degree College
Tarahsi, Palamu



ACTION TAKEN REPORT

PAGE NO: 17

DATE: / /

Action Taken Report of the meeting dated 23/09/2024 is as follows:

1. Parking areas for two wheeler and four wheeler vehicles were segregated.
2. Library was shifted to the ground floor to accommodate CWSN students.
3. The NSS officer prepared a plan of action for larger participation of students.
4. Admission to session 2024-28 was completed properly and technicalities in registration process was also minded.



Pr. In.

Prot. Incharge
Sukhdeo Sahay Madhushwar Sahay
Degree College
Tarhadi, Palamau



ESTD:- 2010

Sukhdeo Sahay-Madheshwar Sahay Degree College

(An Unit of IBS Foundation, New Delhi)
(An Affiliated Unit of N.P. University, Medininagar with Excellent Faculty)
Email : tarhasi.college@rediffmail.com
Website : www.ssmsdc.org

AISHE Code No.- C- 42769

Tarhasi, Palamu, Jharkhand - 822118

Ph. - 084311-01975
083407-82435

Ref.

Date 13/12/2024

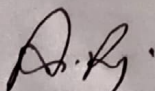
Notice for IQAC Meeting

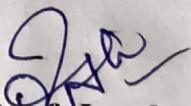
This is to inform that the 5th Internal Quality Assurance Cell Meeting of our College is being conducted on **23.12.2024** at **11:30 AM** in the **IQAC Cell Room**.

The Agenda for Meeting is below

1. Review of the minutes of the meeting no. 04.
2. Preparation of the internal evaluation of Semester V.
3. Geographical excursion under Prof. Anup Kumar.
4. Verification and inspection of the works of library block.
5. Discussion with Prof. Amarnath Gupta for taking students selection for athletics to Jamshedpur & Merruth.
6. Updation of registers of fall the committees.

You are kindly requested to confirm your presence as it will help us to make further arrangements.


Co-ordinator
IQAC

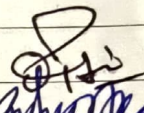
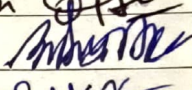
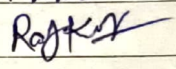
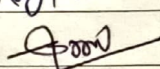
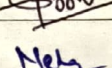
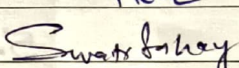
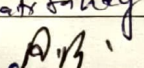
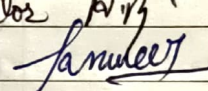

Prof. In-charge

City Office : Sahay Sadan, Reside Circuit House, Medininagar - 822101 (Palamu)



Proceedings of the Meeting no. 05 of the IQAC

A meeting of the IQAC of the college was organised under the chairpersonship of the Prof. In-charge Sri Prabhakar Ojha in the IQAC room at 11:30 am. on 23-12-2024 wherein the undersigned members were present:

1. Sri Prabhakar Ojha Prof. In-charge Chairman 
2. Sri O.P. Mishra HOD Hindi member 
3. Sri Raj Kumar HOD Sociology " 
4. Sri Bajrang Kumar Gupta HOD Economics " 
5. Mrs. Neha Kumari HOD Psychology " 
6. Mrs. Swati Sahay HOD English " 
7. Sri Anmol Raj, Asst. Prof., Economics Coordinator 
8. Mr. TANVEER AHAM, Chemistry 
- 9.
- 10.

The meeting was presided over by the Coordinator Prof. Sri Anmol Raj who welcomed all the members and read out the pre scheduled agenda aloud to kickstart.

1.) The minutes of the last meeting was reviewed and approved.

2.) Preparation of the coming internal evaluation of semester -V was tabled and discussed at length. It was decided to form a squad for frisking and checking any use of unfair means.

3.) Geographical excursion was discussed with the HOD Geography, Sri Anup Kumar and Prof. Smt. Sarita Kumari. A group of about one hundred

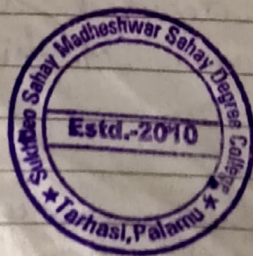
boys and girls were to be taken on this study tour, therefore, rented vehicles besides the college bus were decided to be booked beforehand. The excursion was to be headed by Sri Anup Kumar and to be assisted by Smt. Sarita Kumari.

4.) Physical verification of the progress of library block under construction and inspection of the quality of work was to be jointly completed by the Prof. In-Charge, Bursar and the Vice Principal.

5.) A discussion with Prof. Sri Anamath Gupta about taking of students selected in athletics to first Jamshedpur and later on selection to Meeruth. He was given this responsibility.

6.) Updation of registers of all the committees of the college was demanded from their respective coordinators. A report of their works was to be submitted to the IQAC bi monthly.

Thus, the meeting of the IQAC came to a concluding point as the coordinator thanked the members.



Am

Prof. Incharge
Sukhdeo Sahay Madheshwar Sahay
Degree College
Tarhasi, Palamu

Action Taken Report

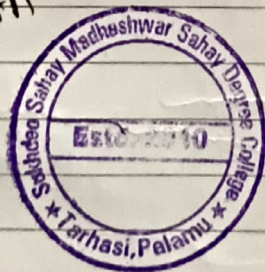
PAGE NO. 21

DATE: / /

Action Taken Report of the meeting dated 23/12/2024.

1. Internal evaluation of semester IV was completed, checking unfair means.
2. The under construction blocks were made ready for use.
3. A group of ~~Students~~ ^{Students} were taken first to Kechki for geographical excursion.
4. A team of athletes was taken to Jamshedpur and thereafter to Meeruth under Sri Anarnath Gupta.
5. The coordinators of various committees submitted their updated registers to the IQAC.

Ah.



[Signature]

Prof. Incharge
Sukhdeo Sahay Madheshwar Sahay
Degree College
Tarhasi, Palamu



ESTD:- 2010

Sukhdeo Sahay-Madheshwar Sahay Degree College

(An Unit of IBS Foundation, New Delhi)

AISHE Code No.- C- 42769

(An Affiliated Unit of N.P. University, Medininagar with Excellent Faculty)

Email : tarhasi.college@rediffmail.com

Website : www.ssmsdc.org

Tarhasi, Palamu, Jharkhand - 822118

Ph. - 084311-01975
083407-82435

Ref.

Date ...16/09/2025...

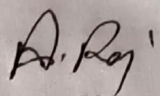
Notice for IQAC Meeting

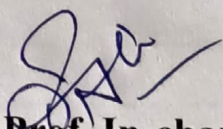
This is to inform that the 6th Internal Quality Assurance Cell Meeting of our College is being conducted on **25.04.2025** at **02:00 PM** in the **IQAC Cell Room**.

The Agenda for Meeting is below

1. Review of the minutes of the meeting no. 05.
2. Prepare S.S.R. templates report for 2023-24.
3. Revamping of the laboratories.
4. Installation of white interactive boards.
5. Construction of infirmary (sick room) and any other.

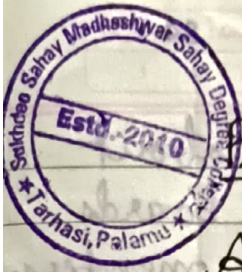
You are kindly requested to confirm your presence as it will help us to make further arrangements.


Co-ordinator
IQAC


Prof. In-charge

City Office : Sahay Sadan, Reside Circuit House, Medininagar - 822101 (Palamu)





Proceedings of the Meeting no. 06 of the IQAC

A meeting of the IQAC of the college was organised in the IQAC room on 25/04/2025 at 02:00 PM under the chairpersonship of the Prof. In charge, Sri Prabhakar Ojha who welcomed the present members as signed below:

- | | | | |
|----------------------------|------------------------|--------------|--------------------|
| 1. Sri Prabhakar Ojha | Prof. In Charge | Chairperson | <i>[Signature]</i> |
| 2. Sri OP Mishra | HOD, Hindi | Member | <i>[Signature]</i> |
| 3. Sri Raj Kumar | HOD, Sociology | " | <i>[Signature]</i> |
| 4. Sri Baisang Kumar Gupta | HOD, Economics | " | <i>[Signature]</i> |
| 5. Mrs. Neha Kumari | HOD Psychology | " | <i>[Signature]</i> |
| 6. Mrs. Suati Sahay | HOD English | " | <i>[Signature]</i> |
| 7. Sai Anmol Roy | Asst. Prof., Economics | Co-Ordinator | <i>[Signature]</i> |

8.

9.

10.

Resolutions of the meeting

The meeting was assisted by the Co-ordinator, IQAC, who read out the agenda to the members to kickstart the meeting. He offered the chairman to emphasise the need to prepare for SSR-25 as per the norms of NAAC.

1. The minutes of the last meeting was reviewed and approved.

2. Mr. Ojha explained to the members present how to prepare the SSR data template report for the period June 4, 2023 to 21st June 2024.

3. Revamping of the labs was discussed at length and necessary equipments were decided to be procured.

4. The members were informed about the installations of the interactive boards and it was welcomed by all members.
5. The progress of the construction of sick room/infirmery was also discussed.
6. Organisation of co-curricular activities in the campus was discussed in detail and a schedule for such activities was finalised.

At the end of the meeting



Thus, the meeting was completed with votes of thanks.



Prof. Incharge
Sakthi Sahay Mahavidyalaya
Degree College
Tiruchirappalli

ACTION TAKEN REPORT.

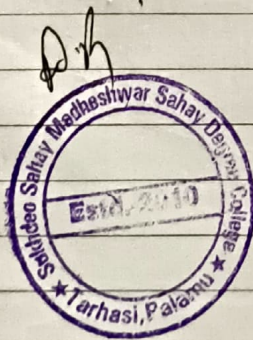
22

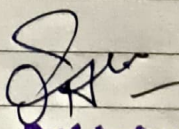
PAGE NO. 25

DATE: / /

Action Taken Report of the Meeting dated 25/04/2025.

1. SSR template report was prepared for the period 1 June 2023 to 21 June 2024.
2. Necessary apparatuses were procured to revamp the science laboratories.
3. Teachers were trained for the proper use of interactive boards.
4. An infirmary (sick room) was constructed, with first aid kit.
5. Various co-curricular activities were conducted as per the academic calendar.




Prof. Incharge
Sukhdeo Sahay Madheshwar Sahay
Degree College
Tarhasi, Palamu



ESTD:- 2010

Sukhdeo Sahay-Madheshwar Sahay Degree College

(An Unit of IBS Foundation, New Delhi)

AISHE Code No.- C- 42769

(An Affiliated Unit of N.P. University, Medininagar with Excellent Faculty)

Email : tarhasi.college@rediffmail.com

Website : www.ssmsdc.org

Tarhasi, Palamu, Jharkhand - 822118

Ph. - 084311-01975

083407-82435

Ref.

Date 30/05/2025

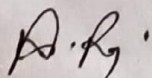
Notice for IQAC Meeting

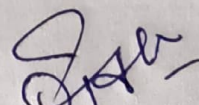
This is to inform that the 7th Internal Quality Assurance Cell Meeting of our College is being conducted on 12.06.2025 at 10:00 AM in the IQAC Cell Room.

The Agenda for Meeting is below

1. Review of the minutes of the previous meeting.
2. Review the status of completion of the S.S.R. data templates.
3. Formation of a dedicated team for S.S.R.
4. Any other matters.

You are kindly requested to confirm your presence as it will help us to make further arrangements.


Co-ordinator
IQAC


Prof. In-charge

Proceedings of the Meeting no. 07 of the IQAC

A meeting of the IQAC of the College was held in the IQAC cell room on 12/06/2025 at 10:00 AM under the chairpersonship of the Prof. In-charge Sri Prabhakar Gha wherein the following persons were present:

1. Sri Sunil Sahay, Secretary
2. Dr. Sanjay Mishra,
3. Sri Prabhakar Gha, Chairman
4. Sri O P Mishra HOD, Hindi member
5. Sri Anmol Raj Asst Prof., Economics Co-ordinator A.G.
6. Sri Bajrang Kumar Gupta HOD. ECO.
7. Mrs. Sukirti Kumari HOD ZOOLOGY Secretary
8. Smt. Smiti Sahay HOD English Smti Sahay
- 9.
10. Resolutions of the meeting

Presiding over the Chairperson first welcomed the members and reiterated his commitment to meet the standards as envisaged. He read out the prescheduled agenda very clearly to the members.

1. The minutes of the previous meeting dated 25/04/2025 was reviewed and approved.

2. The status of the SSR for NAAC was discussed in pointwise manner and it was found that certain areas were still to be completed. It was decided that the concerned persons will be asked to complete the same in time.

3. The newly constructed college website was opened to highlight the areas where updation was wanting especially the new student facilities and the photo gallery.

4. It was proposed to create a team to expedite the process of the IQAC especially the SSR data.

A vote of thanks was proposed to the teachers for successfully conducting various seminars.



[Signature]
 Prof. Incharge
 Sakthidev Sahay Madheshwar Sahay
 Degree College
 Torhasi, Palamu

ACTION TAKEN REPORT

PAGE NO. 29

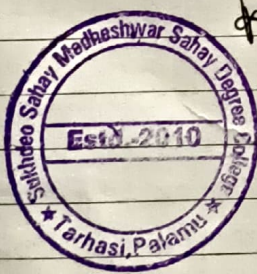
DATE: / /

Action Taken Report of the meeting dated 12/06/2025.

1. The SSR template reports were rectified and submitted to the IQAC.

2. The college website was opened with multiple access levels for admins, students and teachers.

3. The HODs and teachers were felicitated for successful conducting of seminars.



Prof. Incharge
Sukhdeo Sahay Madhushwar Sahay
Degree College
Tarhasi, Palamu



ESTD:- 2010

Sukhdeo Sahay-Madheshwar Sahay Degree College

(An Unit of IBS Foundation, New Delhi)

AISHE Code No.- C- 42769

(An Affiliated Unit of N.P. University, Medininagar with Excellent Faculty)

Email : tarhasi.college@rediffmail.com

Website : www.ssmsdc.org

Tarhasi, Palamu, Jharkhand - 822118

Ph. - 094311-01975
083407-82435

Ref.

Date ...20/08/2025...

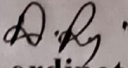
Notice for IQAC Meeting

This is to inform that the 8th Internal Quality Assurance Cell Meeting of our College is being conducted on **25.08.2025** at **12:30 AM** in the **IQAC Cell Room**.

The Agenda for Meeting is below

1. Review of the minutes of the last meeting.
2. Faculty exchange programmes with St. Xavier's College Mahuadanr.
3. Renovation work of the Science laboratories.
4. Submission of self appraisal report by the faculty members.
5. Reopening of the college canteen.
6. Shifting of Sports and NSS Room.
7. Football match under the Allumini Association.

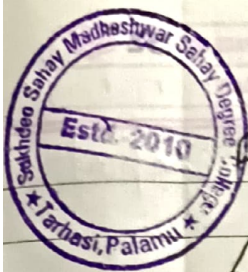
You are kindly requested to confirm your presence as it will help us to make further arrangements.


Co-ordinator
IQAC


Prof. In-charge

City Office : Sahay Sadan, Reside Circuit House, Medininagar - 822101 (Palamu)





Proceedings of the Meeting no. 8 of the I.Q.A.C.

A meeting of the IQAC of the College was held in the IQAC cell/room on 25/08/2025 at 12:30 PM, under the chairpersonship of the Prof. In-Charge, Sri. Prabhakar Ojha wherein the following persons were present:

1. Sri Prabhakar Ojha Chairman
2. Sri OP Mishra HOD, Hindi Member
3. Sri Rajkumar HOD Sociology
4. Sri Bapang Kumar Gupta
5. Sri Tanvir Akram (Chemistry)
6. Sri. Smita Sahay, HOD (English)
7. Sri Anmol Rastogi, Co-ordinator
8. Miss Suresh Kumar HOD (ZOOLOGY)
- 9.
- 10.

Resolutions

The co-ordinator, IQAC assisted the meeting by reading out the agenda to the present members that engaged in the following:

1. The minutes of the last meeting was reviewed and approved.
2. Faculty exchange programme was unanimously decided to collaborate with St. Xavier's College, Mahuadand.
3. Renovation of the science lab was approved.
4. All faculty members were informed.

to submit self appraisal report to the IQAC.

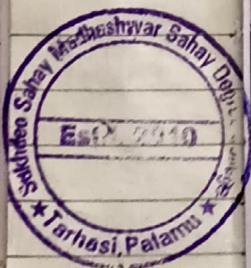
4. Updation of the NAAC related registers was demanded by the concerned.

5. Reopening of the college Canteen was decided to be done as soon as possible.

6. A football match was decided to be organised by the Alumni Association.

7. Sports room and NSS room were decided to be shifted in the newly allotted room.

A vote of thanks was proposed by the committee cell to the teachers for successful organisation of various events.



Prof. Indran
Sakindoo Sahay Maheshwar

ACTION TAKEN REPORT

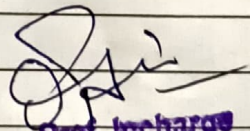
Here is a brief Action Taken Report of the resolutions made in the meeting dated 25/08/2025:

A-T. R.

1. A faculty exchange programme was in-principle agreed upon by the College and the representatives of St. Xavier's College Mahadani.
2. Modern apparatuses were installed in the newly built laboratories.
3. Registers were updated by the concerned coordinators.
4. The college canteen was reopened with proper staffing.
5. Football matches were organised with the teams of Latehar and Garhwa.
6. NSS Room and Sports Rooms were given new places and got shifted.



PS


Prof. Incharge
Sukhdeo Sahay Madheshwar Sahay
Degree College
Tarhasi, Palamu

10/08/2025

10/08/2025



ESTD:- 2010

Sukhdeo Sahay-Madheshwar Sahay Degree College

(An Unit of IBS Foundation, New Delhi)

AISHE Code No.- C- 42769

(An Affiliated Unit of N.P. University, Medininagar with Excellent Faculty)

Email : tarhasi.college@rediffmail.com

Website : www.ssmsdc.org

Tarhasi, Palamu, Jharkhand - 822118

Ph. - 094311-01975
083407-82435

Ref.

Date ...15/12/2025...

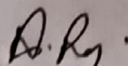
Notice for IQAC Meeting

This is to inform that the 9th Internal Quality Assurance Cell Meeting of our College is being conducted on **22.12.2025** at **11:30 AM** in the **IQAC Cell Room**.

The Agenda for Meeting is below

1. Review of the minutes of the 8th meeting.
2. Conducting internal evaluation under the Examination Department.
3. Appoint the head of the committee on time table.
4. Registration on Shooobhganga.
5. Conducting programmes on sexual harassment.
6. Organise a National Seminar.
7. Renovation of Girl's Common Room.

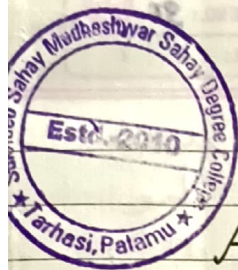
You are kindly requested to confirm your presence as it will help us to make further arrangements.


Co-ordinator
IQAC


Prof. In-charge

City Office : Sahay Sadan, Reside Circuit House, Medininagar - 822101 (Palamu)





Proceedings of the Meeting No. 09 of the I.Q.A.C.

A meeting of the I.Q.A.C. of the College was organised in the IQAC room on 20/12/2025 at 11:30 AM under the chairmanship of the Prof. in charge wherein the following members were present:

1. Prof. Dr. PK Verma, Secretary,
2. Dr. Sanjoy Mishra
3. Sri Prabhakar Ojha, ^{Prof.} Chairman
4. Sri OP Mishra, HOD, Hindi Member
5. Sri Bajrang Kumar Gupta (Eco)
6. Sri Tanvir Alam
7. ^{Mrs} Sukrity Kumari, (Zoology)
8. Sri Anmol RAS (Economics)
9. Smt Swati Singh
- 10.

[Signatures]
Smt Swati Singh
Smt Swati Singh

Resolutions

The meeting began with an outloud reading of the agenda already notified and the following actions happened.

1. The minutes of the last meeting was reviewed and approved.
2. It was proposed and discussed that the forthcoming internal evaluations of the various departments of UG courses should be conducted by the C.S. of the examination departments in place of the department HODs.
3. Sri Anjani Nandan Pathak was authorised the charge of time table committee.

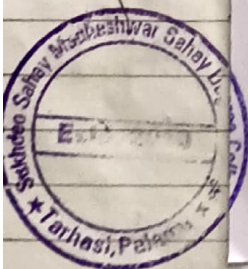
4. Registration on Shodhganga was finalized to be done under the guidance of Mr. Swati Sahay, HOD, English.

5. A programme of awareness on sexual harassment was proposed to be conducted.

6. A proposal for organising the a national seminar was put forward to be discussed by every department.

7. Renovation of girls' common room was decided to be done in the ongoing financial session.

Thus, the meeting was called off thanking every member for participation.

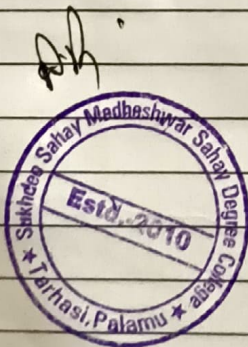


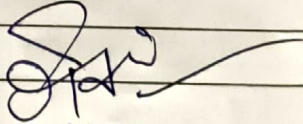
Prof. Dr. Sukhdeo Sahay
Sukhdeo Sahay Madheshwar Sahay
Dean, Torihasi

Action Taken Report

Here is a brief report of the actions taken as per decisions made in the meeting dated 12/12/2025:

1. Internal evaluations of all departments were conducted under the controller of examination.
2. New time table for classes was presented by the time table committee headed by Sri Anjani Pathak.
3. Registration on Shodhganga was started under the guidance of Mrs. Swati Sahay.
4. An awareness programme on sexual harassment was conducted.
5. Preparation of national seminar was started.
6. Girls common room was renovated.




Prof. Incharge
Sukhdeo Sahay Madheshwar Sahay
Degree College
Tarhasi, Palamu